

<b>Ian Greenman</b>	United Kingdom Rescue Organisation (UKRO)
<b>Mary Edwards</b>	Institute of Vehicle Recovery (IVR)
<b>Chris Hoare</b>	Institute of Vehicle Recovery (IVR)
<b>Andrew Butterfield</b>	National Highways (NH)
<b>Wayne Carey</b>	National Highways (NH)
<b>James Hanlon</b>	National Highways (NH)
<b>Lance Williams</b>	NHSS17/17B Specialist
<b>Mark Corbin</b>	Transport for West Midlands (GUEST)

Chairman  
Secretary

**Apologies for absence:**

<b>Stefan Hay</b>	National Tyre Distributors Association (NTDA)
<b>Dan Quin</b>	National Fire Chiefs Council (NFCC)
<b>Terry Hunt</b>	National Police Chiefs Council (NPCC)

**Agenda**

- 1) Apologies
- 2) Minutes of last meeting
- 3) Red lights
- 4) PROSE website update
- 5) Business plan
- 6) Recent communications with key partners
- 7) EV guidance documents going forward
- 8) AOB
- 9) Date of next meeting

**Meeting opened**

IG opened the meeting at 11:20.

**Item 1: Apologies**

As above.

**Item 2: Minutes from last meeting**

Minutes approved. Action items - Funding was in hand. National Highways document to be covered off in the agenda. MC/LW and ME still to meet outside of the meeting. Draft Doc sent to RB.

**ME/MC**

**Item 3: Red lights**

IG explained that a request for a pause in the red light roll out had been made to the DfT. DfT requested a meeting to understand PROSE's role and following that meeting with IG and ME had agreed to pause the roll out until the industry guidance documents could be prepared. DfT were assured that this would be weeks rather than months.

ME explained that the protocols were completed, one for the roadside operator and one for the company owner to understand if they were eligible to apply for red lights.

WC stressed the urgency of getting this to the DfT before Christmas, which would be by 15 Dec for many. ME to share the document with PROSE members before sharing with DfT.

**ME**

**Item 4: PROSE website update**

IG explained that progress had initially been slow due to needing to find a place to host the website. UKRO has agreed to do this and at minimal cost approx. £30-40 per annum. IG is now progressing with the developer to design the site.

IG

#### **Item 5: Business Plan**

IG developed a simple, draft business plan for PROSE, with strategic objectives, aims and mission statement, which could further endorse the identity of PROSE. ME to share with all at the meeting for any feedback on the document or to put together an alternative mission statement.

ME  
ALL

#### **Item 6: Recent communications with key partners**

Aside from the communications with the DfT, the BSI had emailed IG asking for involvement with industry documentation. WC expressed concern that the BSI would not share details of who else would be involved on the reviewing group, following a meeting with them. WC said that he had informed the BSI that National Highways could not sit on a group where they did not know who else was on it reviewing the document, because if that group decided to lower standards, National Highways could be accused of being involved with something that was lowering standards and that safety should not be in a closed environment.

IG said that he had also had a conversation with the South Wales Trunk Roads Agency (SWTRA). There were 3 administrations across Wales but SWTRA were the largest. IG said that they were happy to be involved with PROSE. IG also to reach out to the Scottish equivalent and Northern Ireland. MC provided Northern Ireland contact details in the chat.

IG

#### **Item 7: EV guidance documents going forward**

WC explained the document was an aide memoir for recovery and rescue for operational control rooms. It was so that control rooms could have a document they could refer to when dealing with an incident so that they would know what everyone is trained on. Following suggestion from LW, JH to put an introduction on the front of the document highlighting who the document is directed at. WC to speak to Terry regarding NPCC elements.

JH  
WC

The document produced by ME that was highlighting gaps/similarities between all agencies is currently on the back burner.

New DfT EV guidance had gone live the day before the meeting on 6 December 2023. AB said that the guidance is to be cross checked with National Highways protocols and that it was hoped this would be better at taking on board the feedback. If it was felt that this was not adequate, then a co-ordinated response from PROSE would be required. ME to send the link to all meeting attendees. There was concern around the "storing vehicles 15m apart rule" that was currently being used by insurance companies as a reason to invalidate insurance, because they are following the original DfT guidance.

ME

#### **Item 8: AOB**

There was no AOB. Meeting closed at 12.30pm.

#### **Item 9: Date of next meeting**

January 4 or 11<sup>th</sup> for a red lights update and on 1<sup>st</sup> March at the IVR AGM, Stratford upon Avon in March. All to respond on preferred January availability.

ALL