

Present:

| | | |
|---------------------------|---|-----------|
| Ian Greenman | United Kingdom Rescue Organisation (UKRO) | Chairman |
| Mary Edwards | Institute of Vehicle Recovery (IVR) | Secretary |
| Chris Hoare | Institute of Vehicle Recovery (IVR) | |
| Wayne Carey | National Highways (NH) | |
| Andrew Butterfield | National Highways (NH) | |
| James Hanlon | National Highways (NH) | |
| Terry Hunt | National Police Chiefs Council (NPCC) | |
| Lance Williams | NHSS17/17B Specialist (arrived during item 6) | |

Apologies for absence:

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| Stefan Hay | National Tyre Distributors Association (NTDA) |
| Dan Quin | National Fire Chiefs Council (NFCC) |

Agenda

- 1) Consideration and discussion re: nomination of Lance Williams to PROSE group
- 2) Branding and profile of PROSE
- 3) Priorities for group
- 4) Meeting frequency and format
- 5) AOB
- 6) Date of next meeting

Meeting opened

IG opened the meeting at 09:15.

Item 1: Consideration and discussion re: nomination of Lance Williams to PROSE group

ME highlighted Lance's expertise as the person who had set up NHSS17/17B and said that his specialist knowledge of sector scheme standards would be an asset to the group. WC seconded the nomination. It was unanimously agreed that Lance should be part of the group with immediate effect. IG to advise Lance.

IG

Item 2: Branding and profile of PROSE

IG asked if the group should be open and engaging through social media channels. WC stated that there was a gap left by the absence of SURVIVE and that this group of specialists in their field could fill that gap. All present agreed to the branding and profiling proposal, and IG confirmed that DQ was also happy to support IG's decision to use social media channels to raise the profile. IG agreed to work on the social media side, WC to provide social media platform links and ME agreed to cover the trade press.

IG, WC & ME

Item 3: Priorities for group

It was agreed that EV would be the initial focus for the group and to try to get some accepted minimum standards across the board. TH asked if E scooters and cycles could be part of that subject.

It was believed that DfT should be part of this not-for-profit group focused on raising standards and also the Home Office. It was also suggested that the Local Authorities could be involved as the subject matter was E Scooters/cycles. The combined authorities were represented at the National Traffic Managers Forum and therefore this may be the place to find the best person to be involved. WC and TH to investigate and source relevant personnel.

WC & TH

ACTIONS

Item 4: Meeting frequencies and format

IG suggested quarterly meetings which were agreed by the group. However, WC suggested that bimonthly would be better during the initial phases until the group had 'got going'. This was also agreed.

Item 5: AOB

AB asked what we could achieve before the next meeting

ME suggested collating current guidance and procedures, including the DfT document and perhaps work on bringing it all into one document/set of standards. IG said that it could then be announced under the PROSE banner. All to send their relevant documents to ME.

ALL

ME was concerned that hydrogen and autonomous vehicles were now appearing and that involvement with manufacturers or the SMMT was necessary before a repeat of the EV scenario/s. CH mentioned involving the ABI, but it was acknowledged that they would have to be carefully considered.

Item 6: Date of next meeting

19 September 2023 in the Birmingham area. IG to check for space at the NEC. National Highways have also offered space if required.

IG

Meeting Closed

09:55