

Minutes of Professional Recovery Operator Safety and Standards (PROSS) Inaugural Meeting 22 Feb 2023 – by MS Teams

Present:

Richard Goddard	Professional Recovery Operators Federation (PROF)	Acting Chairman
Mary Edwards	Institute of Vehicle Recovery (IVR)	Acting Secretariat
Derek Firminger	Industry Standards Consultant	
Wayne Carey	National Highways (NH)	
Terry Hunt	National Police Chiefs Council (NPCC)	
Ian Greenman	United Kingdom Rescue Organisation (UKRO)	
Stefan Hay	National Tyre Distributors Association (NTDA)	
Nick Ovenden	Institute of Vehicle Recovery (IVR)	

Apologies for absence:

Dan Quinn - National Fire Chiefs Council (NFCC)

ACTIONS

Agenda

- 1) Agree terms of reference
- 2) Elect chairman
- 3) Agree secretariat
- 4) Use of logos
- 5) Press release
- 6) AOB

Meeting Opened

RG opened the meeting at 13:00 and explained that he was acting as chairman in this inaugural meeting of the panel until such time as a chair was elected.

IG explained that DQ could not attend this inaugural meeting but that he had been given DQ's proxy, to act on DQ's behalf.

Item 1: Agree Terms of Reference

The terms of reference had been sent out prior to the meeting. RG asked if any attendees had any comments to make regarding the Terms of Reference, which sets out the adoption, endorsement and promotion of the sector scheme (NHSS17/17B) as the rescue and recovery minimum standard.

WC asked for the wording used in the examples in item 4 of the document be amended to *Data sharing and info sharing around the strategic road network*, instead of the current phrase about smart motorways.

All present at the meeting agreed to this change and the content of the Terms of Reference.

Item 2: Elect Chair

RG nominated Ian Greenman, UKRO for the role of the Chair. SH seconded the nomination. IG said that he was honoured to be nominated and that he was looking forward to bringing a fire sector perspective to this group of professionals. The nomination was unanimously agreed by all present at the meeting, including DQ proxy vote.

Item 3: Agree Secretariat

RG nominated the IVR, Mary Edwards for the role of Secretariat and Administrator of this panel. WC seconded the nomination. The nomination was unanimously agreed by all present at the meeting, including DQ proxy vote.

Item 4: Use of Logos

RG asked whether the group thought that a logo for the group would be useful. All present agreed with the suggestion. IG explained that he would ask a colleague with experience in designing logos if he could design a logo for the panel. All on the panel were asked to send their logo to IG.

**IG
ALL**

Item 6: AOB

RG said that now the right people are on board and with the official endorsement of the NHSS17/17B standard by each respective panel member, this message can be jointly delivered as the industry's standard when speaking with Government. This panel of experts in their respective fields will continue to endorse and help maintain a high standard and removes opportunities to water down that standard.

IG reiterated that DQ apologises for his non-attendance today and that he would be a significant voice on the group with his role as Chair of NFCC for Road Transportation (incorporating rescue for road vehicles and also for road safety).

ME highlighted that the NTDA spelling was incorrect in the Terms of Reference. DF said that it had been noted and apology given.

WC explained that National Highways attendance would be in rotation between up to 4 directors, and if required an expert could be made available in the field of electric vehicles, in terms of NH direction on EVs and not necessarily as an industry EV safety expert. He also stated that NH would leave the expertise within the respective industries to the industry. WC went on to explain that National Highways needed to be involved and to ensure that they were an integral part of the panel.

RG asked if there were any issues with it being publicly stated that all the organisations at the meeting endorse the sector scheme (NHSS17/17B) as the standard. There were no objections from the panel.

SH asked if ME could send the up-to-date sector scheme to him.

ME

Meeting Closed

Acting Chairman RG handed over to the elected Chair IG. IG closed the meeting at 13:30.